



TRASK™

A GENESCO
COMPANY

VENDOR GUIDE

General Information

TABLE OF CONTENTS

- Brand Introduction & Values 3
- How To Use This Guide 4
- Compliance Issues & Forms 5
- Pre-Productions Procedures 6
- Purchase Order Procedures 7-10
- Quality Assurance Procedures & Manufacturing Standards 11
- Packaging & Labeling Requirements 12
- Shipping Procedures 13-23
- Vendor Compliance Policy 24
- Contacts 25-26

BRAND INTRODUCTION & VALUES

INTRODUCTION TO THE BRAND

We love the story about the man who followed a river and found his dream. Because it's true. Because it's not just the story of one man, it's the story of us. The story of America. A country built by people with the courage to dream and the conviction to make those dreams come true. By questioning the way it's always been done. By wondering what if. And asking why not. And by knowing that there's another way. A higher road. A way that's right and real. By leading, not following. Making a mark and leaving not just footprints, but blueprints for something better.

VALUES

AT H.S. TRASK,
WE BELIEVE DEEPLY IN PROVIDING A BRAND EXPERIENCE THAT IS ROOTED IN
OUR SHARED VALUES OF...

AUTHENTICITY

Original, Real, Americana, American Heritage

INDEPENDENCE

Individualism, Freedom, Doing what you want to do, For the favorite times in life

OUTDOOR SPIRIT

Rugged and Refined, Escape, Relaxation

PREMIUM

Distinctive, Unique, Special

HEIRLOOM

Durable, Quality, Gets better with time

HOW TO USE THIS GUIDE

- The Guide is intended as an overview of the Trask sourcing procedures and requirements, product markings and packaging standards.
- The Guide will come in two sections. This first section is *General Information*. The second is called *Product Category Standards*.
- The Guide should be distributed to the appropriate individuals within your organization.
- If you have specific questions regarding the Guide or Trask policies, please contact individuals listed in the General Information Contact section of the Guide.

SECTION TITLE ←

COMPLIANCE ISSUES & FORMS

To the right is a sample of a page you will see in this document. →

AUDIT OF ENGAGEMENT STANDARDS

1 GENERAL INFORMATION

MAIN OFFICE

ORGANIZATION NAME: _____

ADDRESS: _____

STATE/PROVINCE: _____ POSTAL CODE _____

COUNTRY: _____

CONTACT & TITLE: _____

PHONE: _____ FAX: _____ E-MAIL: _____

FACTORY

ORGANIZATION NAME: _____

ADDRESS: _____

STATE/PROVINCE: _____ POSTAL CODE _____

COUNTRY: _____

CONTACT & TITLE: _____

PHONE: _____ FAX: _____ E-MAIL: _____

STATUS

SUPPLIER SINCE: _____

CURRENT RELATIONSHIP: INITIAL VISIT SEASONAL USE CONTINUAL USE

AUDIT INFORMATION

Johnston & Murphy Representative _____ Title _____

Factory Representative _____ Title _____

Date _____

Genesco Inc. Page 1

VERSION DATE
(Month.Day.Year)

To access contact information visit www.genescopartners.com

GENERAL INFORMATION | 9

REV. 4.24.14

TRASK

WEB ADDRESS
FOR
ADDITIONAL
INFORMATION.

To access Vendor Guide, contact information and Product Category Standards, visit www.genescopartners.com

COMPLIANCE ISSUES & FORMS

Compliance Documents must be completed, signed, dated, certified and returned to the Sourcing Manager responsible for your category before Purchase Orders can be processed. The documents can be found on the corporate website at www.genescopartners.com/trask/trask_forms.php

To access the Vendor Guide and the above forms, visit www.genescopartners.com Contact the sourcing manager responsible for your category for directions regarding forms to be completed.

To access the Vendor Guide and the above forms, visit www.genescopartners.com

PRE-PRODUCTION PROCEDURES

For procedures applicable to confirmation samples, fit trials and first casework audits, please refer to guidelines in the applicable *Product Category Standards* Guide.

To access the Product Category Standards, visit www.genescopartners.com

PURCHASE ORDER PROCEDURES

PURCHASE ORDER

Purchase order documents will be sent via email to the agent/vendor.

- Purchase Order Examples (page 8-9)

Agent/vendor is to confirm requested ship date within 14 (fourteen) days. If agent/vendor cannot confirm requested dates, we then need to know the confirmed date that the order can be shipped.

VENDOR TRACKER REPORT

Each week, by Thursday, the agent/vendor is to send an updated Vendor Tracker Report with any revised ship dates for all open orders. For footwear, tracker report should be emailed to the footwear Assistant. For non-footwear, tracker report should be emailed to the non-footwear Assistant. This should also include the actual ship date of all Purchase Orders that were shipped the previous week. Once the agent/ vendor confirms the expected ship date of a Purchase Order, this becomes the confirmed ship date. If an order is delayed for more than 14 (fourteen) days from this confirmed ship date, the vendor may be asked to ship this Purchase Order via air at their expense. All orders sent via air at vendor's expense must be sent via Trask Freight Forwarder. Once a Purchase Order is turned over to our Freight Forwarder, the vendor should send via email a copy of the Invoice and Packing list to the Assistant responsible for the category and the Production Manager of Trask.

- Vendor Tracker Report Example (page 10)

PURCHASE ORDER PROCEDURES

CONTRACT OF PURCHASE (Shown is a Footwear PO.)

8/5/2014 4:03:18 PM

Page 1 of 1

Genesco Inc. Purchase Order

Division: TRASK

Print Date: 8/5/14

Purchase Order Number: 86 - 800098

Vendor Information:

Vendor: Vendor Example Name
1234 Main St.
City, ST or Province 00001
Country

Shipping Information:

Ship To:
Trask
GENESCO INC., FAYETTEVILLE WAREHOUSE
501 WINCHESTER HWY
FAYETTEVILLE, TN

General Information

Vendor #: 314397
Contact :
Terms: WT
Buyer: Kevin Kent, 7303
Country of Origin: IN
Destination Country: US
PO Date 2014/08/05
FOB Point: Chennai

Cost: 42.26
Stock Number: 36-0658
Color: CREAM

Not Before: 2014/12/01
Description: SAIGE

Not After: 2014/12/05
ETA: 2015/01/16

Vendor Sk: Cream Italian Calf

Width	4	5	6	7	8	9	10	11	12	Total Units	Unit Cost USD\$	Total Cost USD\$			
M			20	25	28	28	30	31	30	27	25	8	252	42.26	10649.52
Totals											252	10649.52			

Cost: 42.26
Stock Number: 36-0656
Color: CHARCOAL

Not Before: 2014/12/01
Description: SAIGE

Not After: 2014/12/05
ETA: 2015/01/16

Vendor Sk: Charcoal Italian Calf

Width	4	5	6	7	8	9	10	11	12	Total Units	Unit Cost USD\$	Total Cost USD\$			
M			20	25	28	28	30	31	30	27	25	8	252	42.26	10649.52
Totals											252	10649.52			

Created By: KKENT

Create Date: 2014-08-05

Total Units: 504

Total Cost: 21299.04

Currency: USD

All purchase orders subject to: The "Terms and Conditions of Purchase of Genesco, Inc." agreement posted at www.genescopartners.com. Genesco Inc. are incorporated herein by reference and are essential terms of this contract of purchase. This Purchase Order is also subject to compliance with Genesco's "Engagement Policy" and "Engagement Standards"

Bill To: TRASK, 1415 MURFREESBORO RD, ROOM 438, NASHVILLE, TN, 37217, US

PURCHASE ORDER PROCEDURES

SIZE SHEET (Shown is a Non-Footwear PO.)

3/18/2015 12:25:41 PM

Page 1 of 1

Genesco Inc. Purchase Order

Purchase Order Number: 86 - 800191

Print Date: 3/18/15

REVISED

Vendor Information:

Vendor: Vendor Example Name
1234 Main St.
City, ST or Province 00001
Country

Shipping Information:

Ship To: Trask
GENESCO INC., FAYETTEVILLE WAREHOUSE
1501 WINCHESTER HWY
FAYETTEVILLE, TN

General Information

Vendor #: 096071
Contact :
Terms: N30
Buyer: Kevin Kent, 7303
Country of Origin: US
Destination Country: US
PO Date 2015/03/11
FOB Point: USA

Cost: 29.50
Stock Number: 32-1508
Color: MAHOGANY

Vendor Sk: 4732/JC011329-00-210 Wind

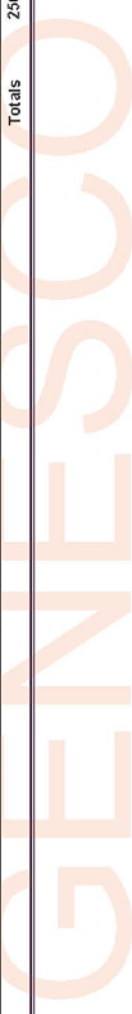
Not Before: 2015/07/10
Description: DAGMARBELT

Not After: 2015/07/24

ETA: 2015/07/31
Label Code: BE
Retail: 120.00

Width 26 28 30 32 34 36 38 40 42 44 46 48 50 52 054

Width	26	28	30	32	34	36	38	40	42	44	46	48	50	52	054	Total Units	Unit Cost USD\$	Total Cost USD\$
C				12	37	75	62	24	18	22						250	29.50	7375.00
Totals																250		7375.00



Created By: Kkent

Create Date: 2015-03-11

Total Units: 250

Total Cost: 7375.00

Currency: USD

All purchase orders are subject to the "Terms and Conditions of Purchase by Genesco Inc.," posted at www.genescopartners.com, which are incorporated herein by reference and are essential terms of the contract of purchase. This Purchase Order is also subject to compliance with Genesco's "Engagement Policy" and "Engagement Standards". Genesco Anonymous Reporting Instructions can be found at www.genescopartners.com or by calling 1-888-324-6632.

Bill To: TRASK, 1415 MURFREESBORO RD, ROOM 438, NASHVILLE, TN, 37217, US

QUALITY ASSURANCE PROCEDURES & MANUFACTURING STANDARDS

QUALITY ASSURANCE PROCEDURES

The Quality Assurance Department will inspect 2% to 5% of each production shipment. They will inspect for all defects and any variation from standard.

- **MINOR DEFECT** - Any deviation from standard which may not be detectable by the customer and would be something that the agent/vendor should correct for the next shipment of production.
- **MAJOR DEFECT** - Any deviation from standard that the customer would find unacceptable and prevent the sale of the product.
- **CRITICAL DEFECT** - Any deviation from standard that would cause harm to the customer.

Merchandise with minor defects will not be included in the quality audit. The merchandise will be accepted into inventory and the agent/vendor will be notified so that corrections can be made for the next shipment. Major and critical defects will be included in the quality audit and will result in damaged goods. Damages will be charged back to the vendor. Major and critical defects may also result in a 100% inspection of the inventory. The Quality Assurance Department will issue weekly reports of the quality audit.

TRASK FOOTWEAR MATERIAL & MANUFACTURING PROCESS STANDARDS

It is the responsibility of the factory to ensure that both the materials and manufacturing processes meet, or exceed, the standards for our price point of footwear. It is the factory's responsibility to keep on record all applicable lab tests either performed by the factory and/or your suppliers, which certify that our products meet the industry standards. This includes all components, as well as, manufacturing processes. In the event there is a failure in the structural integrity of a product, we will request this information.

We will review new development each season and in certain cases, due to design or performance features, we will establish specific standards for components and processes.

If you have any concerns or questions at any time during the development process concerning the components and/or manufacturing processes, please contact Robert Elferink at (615) 367-8263 relferink@genesco.com or Lauren Belser at (615) 367-7698 lbelser@genesco.com.

PACKAGING & LABELING REQUIREMENTS

For procedures applicable to packaging and labeling, please refer to guidelines in the *Product Category Standards* section of the Genesco Partners website.
Genescopartners.com/trask/trask_product_category_standards.php

To access the Product Category Standards, visit www.genescopartners.com

SHIPPING PROCEDURES

The following shipping documents for production goods, with the exception of goods that are purchased on a landed basis, are required to be turned over to Trask's Freight Forwarder, and a copy should be emailed to the Production Manager and the Assistant responsible for the category.

COMMERCIAL INVOICE

The commercial invoice should contain the name, address and bank information of the vendor. This should include the purchase order number listed with the stock number, quantity and value. The vendor should also send via email a copy of the commercial invoice to the Production Manager and the Assistant responsible for the category.

INTERIM FOOTWEAR INVOICES (IFI)

For footwear, the IFI is an additional invoice required by U.S. Customs. It is used to determine the correct footwear classification. The Assistant prepares the IFI for each new stock number. The IFI is prepared before the Purchase Order is released and the Sourcing Department forwards a copy of the IFI to the vendor. With each shipment, the factory produces a copy of the IFI, signs it, completes the date and forwards a copy of the IFI to the Freight Forwarder. For non-footwear, an IFI is not required.

GENERAL CONFORMITY CERTIFICATION (GCC)

A GCC Form is required for apparel and must be submitted at the time of shipment. Copies of the GCC Form are located within the FORMS section of this site. A GCC is not required for footwear or other non-apparel categories.

U.S. CUSTOM'S IMPORTER SECURITY FILING (ISF/10+2)

An ISF Form must be submitted for all ocean freight shipments prior to shipping. Copies of the ISF Form are located in the FORMS section of this site.

PACKING LIST

The packing list itemizes the contents of the shipment and is generated by the vendor.

1. The packing list must be attached to the first carton of each shipment.
2. A copy of the packing list is to accompany the shipping documents provided to the freight forwarder.
3. An electronic copy of the packing list is sent via email to the Production Manager and the Assistant responsible for the category.

At least two weeks prior to X-Factory contact Freight forwarder to secure vessel bookings.

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

SHIPPING PROCEDURES

FORWARDER'S CARGO RECEIPT (FCR)

This document is prepared by the Forwarder. The Forwarder sends one copy to the Broker and another copy to the Genesco Corporate Logistics Department. It is required for the execution of the payment. It is not required by U.S. Customs, but is required by the Genesco Corporate Logistics Department as a control document.

The FCR Document contains the following:

- FCR Date
- Vessel
- Sailing Date
- Port of Loading
- Port of Discharge
- Place of Delivery
- Purchase Order Number
- Quantity of Cartons

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

SHIPPING PROCEDURES

TRASK UPS AND FEDEX SHIPPING PROCEDURES

In order to ensure all sample shipments are cleared quickly and accurately with US Customs and Border Protection, the following requirements for commercial invoices, waybills, and documents need to be implemented immediately.

COMMERCIAL INVOICES

These are to be addressed in the following manner:

Genesco

Trask
Leigh Hansford
1415 Murfreesboro Road
Suite 638
Nashville, TN 37217

WAYBILLS

These are to be addressed as above with the exception of shipments set for warehouse delivery. Warehouse shipments should be addressed as:

Genesco

Johnston & Murphy/Trask
Billy Tucker
1501 Winchester Hwy
Fayetteville, TN 37334

OR

Genesco

Johnston & Murphy/Trask
Jessica Mumma
1101 63rd Ave North
Nashville, TN 37209

DOCUMENTS

Each shipment must contain the following documents, in English:

- Commercial Invoice-include account number and description of items shipped
- Packing List
- IFI (for footwear only)
- GCC (for apparel only)
- Certificate of Origin from Dominican Republic, Mexico, and Peru
- Fish & Wildlife Certificate, if needed

The invoice submitted for shipment must match the invoice submitted to Genesco for payment; the cost must be the same on both invoices. These documents are required by law and must be provided to UPS or FedEx on every shipment. Prior to shipping, a copy of all shipping documents is to be sent via email to Leigh Hansford at lhansford@genesco.com.

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

SHIPPING PROCEDURES

FREIGHT FORWARDER CONTACT INFORMATION

WHEN SHIPMENTS ARE READY TO X-FACTORY PLEASE CONTACT ONE OF THE FOLLOWING GENESCO FREIGHT FORWARDERS.

ASIA – OCEAN SHIPPING (including LCL)

Hong Kong, Hong Kong / Shenzhen – Yantian, China

Damco Hong Kong Limited
Contact Person: Fang “Daisy” Liang
Phone: 862861552363
Email: Fang.Liang@damco.com

Shanghai, China

Damco China Limited
Contact Person Jenny Ma
Phone: 8399705467
Email: Jenny.Ma@damco.com

Dalian, China

Damco China Limited
Contact Person: Jenny Ma
Phone: 8399705467
Email: Jenny.Ma@damco.com

Xiamen, China

Damco China Limited
Contact Person: : Fang “Daisy” Liang
Phone: 862861552363
Email: Fang.Liang@damco.com

Qingdao, China

Damco China Limited
Contact Person: Jenny Ma
Phone: 8399705467
Email: Jenny.Ma@damco.com

Tianjin, China

Damco China Limited
Contact Person: Jenny Ma
Phone: 8399705467
Email: Jenny.Ma@damco.com

Ningbo, China

Damco China Limited
Contact Person: Jenny Ma
Phone: 8399705467
Email: Jenny.Ma@damco.com

Xingang

Damco China Limited
Contact Person: Jenny Ma
Phone: 8399705467
Email: Jenny.Ma@damco.com

Taiwan

Damco Hong Kong Limited
Contact Person: Jenny Ma
Phone: 8399705467
Email: Jenny.Ma@damco.com

South Korea

Damco Logistics Korea Limited
Contact Person: Da Ye Kwon
Phone: 82220544559
Email: daye.kwon@damco.com

Thailand

Damco Logistics (Thailand) Limited
Contact Person: Suteera Ngamsommart –
(Manager)
Phone: 6627529406
Email: suteera.ngamsommart@damco.com

Ho Chi Minh City, Vietnam

Damco Vietnam Limited
Contact Person: Thi MaiTram Bui
Phone: 84835203948
Email: ThiMaiTram.Bui@damco.com

Backup: Van Do

Backup Email: Van.Do@damco.com

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

SHIPPING PROCEDURES

FREIGHT FORWARDER CONTACT INFORMATION

WHEN SHIPMENTS ARE READY TO X-FACTORY PLEASE CONTACT ONE OF THE FOLLOWING GENESCO FREIGHT FOWARDERS.

ASIA – OCEAN SHIPPING (including LCL)

Chittagong, Bangladesh

Damco Bangladesh Limited
Contact Person: Anupom Kumar Sarker
Phone: 88028833483
Email: Anupom.Kumar@damco.com

Backup: Md Abdul Awal
Backup Email: Abdul.Awal@damco.com

Nhava Sheva/Tuticorin, India

Contact Person: Laveeta Dsouza
Phone: 43 ;91 22 3308 8301
Email: Laveeta.dsouza@damco.com

Backup: Shruti Savant
Backup Email: Shruti.Savant@damco.com

Madras / Chennai, India

Contact Person: Laveeta Dsouza
Phone: 43 ;91 22 3308 8301
Email: Laveeta.dsouza@damco.com

Backup: Shruti Savant
Backup Email: Shruti.Savant@damco.com

New Delhi, India

Damco India Private Limited
Contact Person: Laveeta Dsouza
Phone: 43 ;91 22 3308 8301
Email: Laveeta.dsouza@damco.com

Backup: Shruti Savant
Backup Email: Shruti.Savant@damco.com

Bangalore, India

Damco India Private Limited
Contact Person: Laveeta Dsouza
Phone: 43 ;91 22 3308 8301
Email: Laveeta.dsouza@damco.com

Backup: Shruti Savant
Backup Email: Shruti.Savant@damco.com

Karachi, Pakistan

Damco Pakistan (Private) Limited
Contact Person: Umair Salman
Phone: +922134307483
Email: Umair.Salman@damco.com

Backup: Samreen Nazim
Backup Email: Samreen.Nazim@damco.com

Surabaya, Indonesia

PT. Damco Indonesia
Contact Person: Annisa Sari Wahyuni
Phone: 622130065327
Email: Annisa.Sari@damco.com

Backup: Dewa Ayu Nana
Backup Email: Dewa.Nana@damco.com

Jakarta, Indonesia

PT. Damco Indonesia
Contact Person: Annisa Sari Wahyuni
Phone: 622130065327
Email: Annisa.Sari@damco.com

Backup: Dewa Ayu Nana
Backup Email: Dewa.Nana@damco.com

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

SHIPPING PROCEDURES

FREIGHT FORWARDER CONTACT INFORMATION

WHEN SHIPMENTS ARE READY TO X-FACTORY PLEASE CONTACT ONE OF THE FOLLOWING GENESCO FREIGHT FORWARDERS.

AIR SHIPPING for:

Hong Kong, China, India, Taiwan, South Korea, Pakistan, Vietnam, Thailand, Indonesia, Brazil, El Salvador

Hong Kong, Hong Kong

Expo Freight (Hong Kong) Limited
Contact Person: Sammi Cheng
Phone: 852 2620 6318 ext 108
Email: sammicheng@expofreight.com

Backup: Kit Ying Mak
Backup email: kitmak@expofreight.com

Shenzhen – Yantian, China

Expo Freight (Shenzhen) Limited
Contact Person: Bob Jiang
Phone: 43 83 186 03031788
Email: bobjiang@expofreight.com

Backup: Eddie Wong
Email: eddiwong@expofreight.com

Shanghai, China

Expo Freight (Shanghai) Limited
Contact Person: Joyce Ji
Phone: +86 137 74202006
Email: joyceji@expofreight.com

Backup: Kevin Wang
Backup email: kevinwang@expofreight.com

Xiamen, China

Expo Freight (Shanghai) Limited
Contact Person: Joyce Ji
Phone: +86 137 74202006
Email: joyceji@expofreight.com

Backup: Kevin Wang
Backup email: kevinwang@expofreight.com

Qingdao, China

Expo Freight (Shanghai) Limited
Contact Person: Joyce Ji
Phone: +86 137 74202006
Email: joyceji@expofreight.com

Backup: Kevin Wang
Backup email: kevinwang@expofreight.com

Tianjin, China

Expo Freight (Shanghai) Limited
Contact Person: Joyce Ji
Phone: +86 137 74202006
Email: joyceji@expofreight.com

Backup: Kevin Wang
Backup email: kevinwang@expofreight.com

Ningbo, China

Expo Freight (Shanghai) Limited
Contact Person: Joyce Ji
Phone: +86 137 74202006
Email: joyceji@expofreight.com

Backup: Kevin Wang
Backup email: kevinwang@expofreight.com

Xingang, China

Expo Freight (Shanghai) Limited
Contact Person: Joyce Ji
Phone: +86 137 74202006
Email: joyceji@expofreight.com

Backup: Kevin Wang
Backup email: kevinwang@expofreight.com

Taiwan

Expo Freight c/o Royal Air Freight (Taiwan) Ltd.
RAF International Forwarding Inc.
Contact Person: Ms. Teresa
Phone: 886 2 27621525 ext 601
Email: teresa@raf.com.tw

Backup: Ms. Sylvia
Backup Email: sylvia@raf.com.tw

Backup: Mr. Leyo
Backup Email: leyo@raf.com.tw

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

SHIPPING PROCEDURES

FREIGHT FORWARDER CONTACT INFORMATION

WHEN SHIPMENTS ARE READY TO X-FACTORY PLEASE CONTACT ONE OF THE FOLLOWING GENESCO FREIGHT FORWARDERS.

AIR SHIPPING for:

Hong Kong, China, India, Taiwan, South Korea, Pakistan, Vietnam, Thailand, Indonesia, Brazil, El Salvador

Brazil

Expo Freight c/o MAC Logistic
Contact Person: Ivan Paiva
Phone: +55 11 5908 4050
Email: ipaiva@maclogistic.com

Backup: Julio Costa
Backup Email: jcosta@maclogistic.com

El Salvador

Expo Freight c/o Caribex Worldwide SA DE CV
c/o
Contact Person: Rodrigo Avila
Phone: 503 2325 7107
Email: ravila@caribex.com

Backup: Rosa Ivania Rico
Backup Email: rrico@caribex.com

India – Bangalore

Expo Freight (Bangalore) Limited
Contact Person: Pradeep G
Phone: 91 80 25126310
Email: pradeepg@expofreight.com

Backup: Mr. Mitchell
Backup Email: mitchellc@expofreight.com

India – Chennai

Expo Freight (Chennai) Limited
Contact Person: P.V.Jagadeeshwaran
Phone: 91 44 43438530
Email: jagadeeshpv@expofreight.com

Backup: Leo Rozario Joseph
Backup Email: leojoseph@expofreight.com

India – Mumbai

Expo Freight (Mumbai) Limited
Contact Person: Subhash Dixit
Phone: 91 22 61404705
Email: subhashd@expofreight.com

Backup: Rajesh Rajput
Backup Email: rajeshr@expofreight.com

Pakistan – Karachi

Expo Freight Pakistan
Contact Person: Danish Aziz
Phone: 92 302 8265957
Email: danisha@expofreight.com

Backup: Muhammad Hassan
Backup Email: mhassan@expofreight.com

Pakistan – Lahore

Expo Freight Pakistan
Contact Person: Imran Muhammad
Phone: 92 302 8265913
Email: imranm@expofreight.com

Backup: Qasim Mahmood
Backup Email: qasimm@expofreight.com

Vietnam – Hanoi

Expo Freight Vietnam
Contact Person: Son Hoang
Phone: 84 919 289 292
Email: sonhoang@expofreight.com

Backup: Sumudu Ariyadasa
Backup Email: sumudua@expofreight.com

Vietnam – Ho Chi Minh City

Expo Freight Vietnam
Contact Person: Son Hoang
Phone: 84 919 289 292
Email: sonhoang@expofreight.com

Backup: Sumudu Ariyadasa
Backup Email: sumudua@expofreight.com

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

SHIPPING PROCEDURES

FREIGHT FORWARDER CONTACT INFORMATION

WHEN SHIPMENTS ARE READY TO X-FACTORY PLEASE CONTACT ONE OF THE FOLLOWING GENESCO FREIGHT FOWARDERS.

Europe (including North Africa) – OCEAN and AIR Shipping

Italy

Albatrans
Via del Botteghino, 19
50018 Scandicci
Florence, Italy
Contact Person: Linda Fortino
Phone: +39 55 7223265
Fax: +39 55 5201499
Email: alba12@albatrans.com

Portugal

Kuehne + Nagel, Inc.
Rua Santos Dias 1226
S. Memede Infesta
Contact Person: Tiago Costa
Phone: 351-220-403-356
Email: Tiago.Costa@kuehne-nagel.com

Backup: Sandra Ribeiro
Backup Email:
Sandra.Ribeiro@kuehne-nagel.com

Netherlands

TBD – Please contact bjohnson2@genesco.com

Romania

TBD – Please contact bjohnson2@genesco.com

Italy

Kuehne + Nagel, Inc.
Via De Marini 1
Genoa, Italy 16149
Contact Person: Monica Mottura
Phone: +39 010 6405036
Email: monica.mottura@kuehne-nagel.com

Backup: Anastasia Graus
Backup Email: Anastasia.graus@kuehne-nagel.com

Spain

TBD Please contact bjohnson2@genesco.com

Tunisia

DAHMANI TRANSIT INTERNATIONAL via
Albatrans
67, Rue OM KALTHOUM 1001 TUNIS, TUNISIA
Khalil Hafi
khafi@dahmanitransit.com
Tél: (+216) 71 33 50 10
Fax: (+216) 71 35 37 35
Mob: (+216) 27 33 50 41
www.dahmani.transit.com.tn

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

SHIPPING PROCEDURES

FREIGHT FORWARDER CONTACT INFORMATION

WHEN SHIPMENTS ARE READY TO X-FACTORY PLEASE CONTACT ONE OF THE FOLLOWING GENESCO FREIGHT FORWARDERS.

North, Central, South America & Caribbean

Mexico

Damco Mexico – CFS
PARQUE INDUSTRIAL FERRAN
Av. Aviación #1002 Bodega24
Col. San Juan de Ocotan C.P. 45019
Zapopan Jalisco, México
Tel: 01(33) 36 82 22 27 / 08 46

Contact Person: Dolores Diaz - (Manager)
Phone: 525512535070
Email: dolores.diaz@damco.com

Backup: Celia Anaya
Backup Email: Celia.Anaya@damco.com

Dominican Republic

Sovereign Logistics c/o Frank Leo, S.A.
Calle Frank Felix Miranda #41
Ensanche Naco, Santo Domingo, Dominican
Republic
Contact Person: Frank Leo S.A.
Phone: 1-809-544-0888
Fax: 1-809-381-2742

Contacts :

Roberto Leo – Director
E-mail : rleo@frankleo.com

Esteban Leo – Director
E-mail : eleo@frankleo.com

Peru

Sovereign Logistics del Peru S.A.C.
Av. Elmer Faucett Cdra 30 S/N
Oficina 115 A- Sector B – Modulo A (1ra Etapa)
Centro Aereo Comercial

Teresa Alvarado
Operations Manager
Telefono: (511) 743 8020
Directo: (511) 743 8023
Cell Phone: (511) 94 736 7882
E-mail: talvarado@sovlog.com
URL: www.sovlog.com

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php



SHIPPING PROCEDURES

FREIGHT FORWARDER CONTACT INFORMATION

WHEN SHIPMENTS ARE READY TO X-FACTORY PLEASE CONTACT ONE OF THE FOLLOWING GENESCO FREIGHT FORWARDERS.

Brazil – OCEAN SHIPPING ONLY

Ocean: Intercargo

Below is the contact information for their various locations:

Rio Grande do Sul (Porto: Rio Grande – RS)

Mapper Logistica de Comercio Exterior Ltda.

Rua Corte Real, 51 – Sala 302 – Centro

Novo Hamburgo - RS

Phone/Fax: (0XX) 51-3593-3323

Email: marcelo@mapperlog.com.br, patricia@mapperlog.com.br, denise@intercargofranca.com.br

Contacts: Sr. Marcelo or Srta. Patricia

Parana (Porto: Paranagua – PR)

Expoente Assessoria SA Ltda.

Rua Rodrigues Alves, 372 – Bairro: Costeira

Paranagua - PR

Phone/Fax: (0XX) 41-3422-7354

Email: expoentepng@uol.com.br, denise@intercargofranca.com.br

Contact: Sr. Hermogenes

Ceara (Porto: Pecem – Fortaleza – CE)

Brok Logistica Ltda.

Av. Engenheiro Santana Junior, 3000 - 13º Andar - Edif. Central P. Business

Fortaleza - CE

Phone: (0XX) 85-3308-0472

Fax: (0XX) 85-3308-0458

Email: cesarkunst@broklogistica.com.br, denise@intercargofranca.com.br

Contact: Sr. Cesar Kunst

Sao Paulo (Porto: Santos – SP)

Intercargo de Franca Ag.C.P.I.E. Ltda.

Rua Floriano Peixoto, 1260 – Centro

Franca – SP

Phone: (0XX) 16-3711-8500

Fax: (0XX) 16-3711-8510

Email: robertosilva@intercargofranca.com.br, denise@intercargofranca.com.br

Contact: Roberto C. Silva / Denise Nascimento

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php



SHIPPING PROCEDURES

FREIGHT FORWARDER CONTACT INFORMATION

WHEN SHIPMENTS ARE READY TO X-FACTORY PLEASE CONTACT ONE OF THE FOLLOWING GENESCO FREIGHT FOWARDERS.

El Salvador – OCEAN SHIPPING ONLY

MUDISA, S.A. DE C.V.

Calle Chaparrastique # 34, Zona Industrial Santa Elena
Antiguo Cuscatlan, La Libertad, El Salvador, Centroamerica
Ph: (503) 2210-3200

Contacts:

Vilma Gálvez

Email: salescargo@mudisa.com.sv

Norma Medrano

Email: trafficcargo@mudisa.com.sv

Emely Echeverria

Email: consolidations@mudisa.com.sv

Mary Vazquez

Email: maryvasquez@mudisa.com.sv

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

VENDOR COMPLIANCE POLICY

VENDOR COMPLIANCE POLICY

Our Vendor Compliance Policy is intended to recover the additional costs incurred by Trask resulting from shipments that do not meet our requirements. Below you will find the listing of matters subject to processing charges and the applicable processing charge rate.

PACKAGING AND LABELING VIOLATIONS

Merchandise missing U.P.C. ticket or label	\$25.00 per case + \$0.50 per unit
Incorrect U.P.C. ticket or label on merchandise	\$25.00 per case + \$0.50 per unit
Illegible U.P.C. ticket or label	\$25.00 per case + \$0.50 per unit
U.P.C. ticket or label affixed improperly	\$25.00 per case + \$0.50 per unit
Incorrect or missing retail on U.P.C. tickets or label where required	\$25.00 per case + \$0.50 per unit
Incorrect product description or information on U.P.C ticket or label	\$25.00 per case + \$0.50 per unit Missing case label \$25.00 per case
Packing case label and contents do not agree	\$25.00 per case + \$.050 per unit
Mismates packed in box	\$25.00 per case + cost of goods
Box / package with incorrect or no packing materials	\$25.00 per case + \$0.50 per unit

DAMAGED ITEMS

Incorrect or missing product labeling or marking	\$25.00 per case + \$0.50 per unit + cost of damaged goods
Purchase Orders that require Special QC Inspection	\$15.00 per hour inspection charge+ \$250.00 per purchase order + cost of damaged goods

CONTACTS

TRASK SOURCING OFFICE

1415 Murfreesboro Road
Suite 424
Nashville, Tennessee 37217

VP SUPPLY CHAIN

Ken Lester
Phone: 615-367-8183
Email: klester@genesco.com

PRODUCTION MANAGER (INVOICES)

Debbie Hinson
Phone: 615-367-7234
Fax: 615-367-7412
Email: dhinson@genesco.com

ASSISTANT (FOOTWEAR)

Sherill Ragland
Phone: 615-367-8334
Email: sragland@genesco.com

ASSISTANT PRODUCTION MANAGER (NON-FOOTWEAR)

Amanda Brothen
Phone: 615-367-8258
Cell: 615-218-5365
Email: abrothen@genesco.com

SOURCING MANAGER

Patrick Heenan
Phone: 615-367-7674
Email: pheenan@genesco.com

ASSISTANT DIRECTOR, SOURCING

Robert Elferink
Phone: 615-367-8263
Email: relferink@genesco.com

COMMERCIALIZATION COORDINATOR

Lauren Belser
Phone: 615-367-7698
Email: lbelser@genesco.com

COMMERCIALIZATION SUPPORT

Kirbe Hughes
Phone: 615-367-4788
Email: khughes@genesco.com

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php

CONTACTS

TRASK FAYETTEVILLE DISTRIBUTION CENTER

1501 Winchester Highway
Fayetteville, Tennessee 37334

DEPARTMENT MANAGER

Kaye Walker
Email: kwalker@genesco.com

DEPARTMENT MANAGER

Julie Yates
Email: jyates@genesco.com

QUALITY CONTROL

Leslie Locker
Email:
johnstonmurphyqualityassurance@genesco.com

To access contact information, visit www.genescopartners.com/trask/trask_contacts.php